

Project Management Tools



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Tools and Tips for Today's Project Manager Ralph L. Kliem,Irwin S. Ludin,1999 Two former college lecturers whose business experience includes manufacturing telecommunications aerospace and artificial intelligence wrote this useful guide Their book which they abbreviate TnT is an explosive mixture of insider information and

effective strategies Each entry takes an average of one page longer versions include graphics and delivers quick insight into the meaning and application of the most current terms in project management today Although directed toward project managers others working in the fields of finance marketing sales and human resources will find this book a useful starting point Gathered in one convenient place are over 150 ideas and strategies delivered in a short to the point style and the common and uncommon terms every project manager has heard seen or been asked to use or define A dynamite must read featuring the most explosive project management terms and concepts for today s project manager , **IT Manager's Handbook** Bill Holtsnider,Brian D. Jaffe,2012-03-30 IT Manager s Handbook Third Edition provides a practical reference that you will return to again and again in an ever changing corporate environment where the demands on IT continue to increase Make your first 100 days really count with the fundamental principles and core concepts critical to your success as a new IT Manager This is a must read for new IT managers and a great refresher for seasoned managers trying to maintain expertise in the rapidly changing IT world This latest edition includes discussions on how to develop an overall IT strategy as well as demonstrate the value of IT to the company It will teach you how to manage your enterprise s new level of connectivity with a new chapter covering social media handheld devices and more implement and optimize cloud services to provide a better experience for your mobile and virtual workforce at a lower cost to your bottom line integrate mobile applications into your company s strategy and manage the money including topics such as department budgets and leasing versus buying You will also learn how to work with your customers whomever those might be for your IT shop hire train and manage your team and their projects so that you come in on time and budget and secure your systems to face some of today s most challenging security challenges This book will appeal to new IT managers in all areas of specialty including technical professionals who are transitioning into IT management Manage your enterprise s new level of connectivity with a NEW chapter covering social media handheld devices and more Implement and optimize cloud services to provide a better experience for your mobile and virtual workforce at a lower cost to your bottom line Integrate mobile applications into your company s strategy Manage the money including topics such as department budgets and leasing versus buying Work with your customers whomever those might be for your IT shop Hire train and manage your team and their projects so that you come in on time and budget Secure your systems to face some of today s most challenging security challenges PMP: Project Management Professional Exam Study Guide Kim Heldman,2015-11-18 The ultimate PMP exam prep guide updated for the 2015 exam PMP Study Guide 8th Edition is a complete resource for PMP exam preparation featuring full coverage of all exam objectives hands on practice and plenty of interactive tools Fully updated to reflect the Project Management Institute s latest changes to the exam this new edition includes the revised best practices in alignment with PMBOK 5th edition You ll find detailed discussion on a wide range of project management topics concepts and key terms alongside frequent opportunities to gain hands on practice using these skills in typical workplace scenarios Each chapter includes

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Project Management Tools and Techniques Deborah Sater Carstens,Gary L. Richardson,Ronald B. Smith,2013-04-08 A combination of art and skill that results in the balancing of project objectives against restraints of time budget and quality effective project management requires skill and experience as well as many tools and techniques Project Management Tools and Techniques A Practical Guide describes these tools and techniques and how to use them giving students the strong foundation they need to develop the skills and experience needed for a successful career in project management The first five sections discuss a typical project life cycle and beginning with an introduction to project management in terms of the role it plays in the organization and how a business case drives the process From this starting point the various planning and

control oriented techniques described evolve this process through the life cycle from scope development to completion The final section closes the discussion with a group of more contemporary topics labeled advanced These are essential tools that need to be in wide use but are still evolving in practice Most of the chapters supply sample questions and exercises to help with a review of the material Each of the authors has extensive real world experience in her or his respective professional areas with a combined experience of about 100 years They have selected topics based on their valuation of the tool and its project management value They present the material in such a way that the concepts can be applied to any project Once this material is mastered students will have a good overview regarding the basic planning and control actions required by a project manager Also this book will make a great reference guide that can be used by project managers and team members for years to come

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