

The 4 language competencies

SPEAKING	LISTENING AND UNDERSTANDING	WRITING	READING
<ul style="list-style-type: none">● Communication with colleagues, citizens, customers, affiliates, etc.● Telephone conversations, small-talk, messages, conversations during breaks, reporting.● Presentations at school and during practice.● Expression of opinions.● Getting statements through in spite of language faults.	<ul style="list-style-type: none">● Messages, technical terms, information, instructions.● Conversations during the breaks, small-talk.● Telephone conversations.● Lessons at school.● Communication with customers, clients, colleagues, etc.	<ul style="list-style-type: none">● Filling in schedules and blankets.● Messages and notes.● Tasks at school.● Portfolio and log book.	<ul style="list-style-type: none">● Schedules and forms.● Messages and notes.● Information search.● Directions for use.● Memos of meetings.● Learning objectives.● Coordinating notes, interdisciplinary memos.● Indexes.● Professional literature.● Newspapers.

Topics And Language Competencies

L Reisser



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