

MANAGEMENT 301- EXAM 1 Study Guide 2014

Chapter 1: What is Management

Traditional Pyramid vs. Inverted Pyramid

Traditional Pyramid	Inverted Pyramid
CEO -> Reports to Board of Directors (for profit) or Trustees (non profit)	Customers/ Clients
Senior Managers	Operating Workers
Middle Managers	Team Leaders/Middle Managers
Front-Line Managers	Top Managers
Non Managerial Workers	CEO (Board of Directors/Board of Trustees)

Inverted Pyramid: Customers are on top with higher level managers supporting the employees who serve those customers

Manager: Person who supports and who is responsible for the work of others

Skills of a leader:

Develops
Long range view
Challenges status quo
Innovates

Dudes
Love
Chipotle
In PSU

Develops
Long-range view
Challenges Status Quo
Innovates

Skills of a manager:

Maintains
Relies on control
Structure focus
Short-range view

Men
Rail
Slutty
Sloots

Maintains
Relies of control
Structure focus
Short term view

Skills of a manager according to Robert Katz:

Conceptual skill
Human Skill
Technical Skill

T.
H.
C.

Technical Skill
Human Skill
Conceptual Skill

Career Issues for Managers: Leadership Competencies

-Globalization- Worldwide interdependence of resources; involves markets and business competition; the work world is being changed by recession, etc.

-job migration- global outsourcing: moving jobs to another country

Study Guide Management

Patrick Vollmar



Study Guide Management:

The book delves into Study Guide Management. Study Guide Management is a crucial topic that must be grasped by everyone, ranging from students and scholars to the general public. The book will furnish comprehensive and in-depth insights into Study Guide Management, encompassing both the fundamentals and more intricate discussions.

1. This book is structured into several chapters, namely:
 - Chapter 1: Introduction to Study Guide Management
 - Chapter 2: Essential Elements of Study Guide Management
 - Chapter 3: Study Guide Management in Everyday Life
 - Chapter 4: Study Guide Management in Specific Contexts
 - Chapter 5: Conclusion
2. In chapter 1, this book will provide an overview of Study Guide Management. The first chapter will explore what Study Guide Management is, why Study Guide Management is vital, and how to effectively learn about Study Guide Management.
3. In chapter 2, this book will delve into the foundational concepts of Study Guide Management. This chapter will elucidate the essential principles that must be understood to grasp Study Guide Management in its entirety.
4. In chapter 3, the author will examine the practical applications of Study Guide Management in daily life. This chapter will showcase real-world examples of how Study Guide Management can be effectively utilized in everyday scenarios.
5. In chapter 4, this book will scrutinize the relevance of Study Guide Management in specific contexts. The fourth chapter will explore how Study Guide Management is applied in specialized fields, such as education, business, and technology.
6. In chapter 5, the author will draw a conclusion about Study Guide Management. This chapter will summarize the key points that have been discussed throughout the book.

This book is crafted in an easy-to-understand language and is complemented by engaging illustrations. This book is highly recommended for anyone seeking to gain a comprehensive understanding of Study Guide Management.

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Study Guide Management Introduction

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