

## Configure Your Workspace

### Getting Started

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### FAQ

## Welcome to SharePoint Portal Server

Microsoft® SharePoint™ Portal Server provides a flexible dashboard site solution that integrates search and document management features with the tools you use every day to help you find, organize, and share information.

Users of SharePoint Portal Server organize and store content within a structure called a workspace. Users can access the workspace from Microsoft Windows® Explorer, Microsoft Office applications, and with a Web browser through the dashboard site.

This tool is designed to introduce you to key SharePoint Portal Server features and terminology. It will help guide you through the process of configuring and managing your workspace.

Choose any item on the menu to learn more about SharePoint Portal Server. **Search and Navigation** features help users find information quickly and conveniently. **Document Management** features help users write, manage, and share content.

*Configure Your Workspace* can be accessed at any time through *Getting Started* under the Management folder in the workspace.



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# Using Microsoft Sharepoint Portal Server 2001 Special Edition

**Michal Rosen-Zvi**



## **Using Microsoft Sharepoint Portal Server 2001 Special Edition:**

**Special Edition Using Microsoft .NET Enterprise Servers** Don Jones,2002-12-05 Special Edition Using Microsoft .NET Enterprise Servers helps readers understand each of the ten .NET Enterprise Servers from a design and operation standpoint This book provides readers with the information necessary to architect a complete solution using real world examples to show how each of the different servers fits an organization s needs The book goes beyond mere planning and architecture and helps managers and administrators understand the core day to day administrative requirements of each server Essentially this book is designed to cover the portions of these products that are used every day effectively making it ten small books in one

**How to Do Everything Microsoft SharePoint 2010** Stephen Cawood,2010-09-05 Master Microsoft SharePoint 2010 In How to Do Everything Microsoft SharePoint 2010 Stephen Cawood a former member of the SharePoint development team explains how to get the most out of this powerful business collaboration platform Learn how to use document management functions wikis taxonomy blogs My Sites web parts and more Take full advantage of the content management enterprise search collaboration and information sharing capabilities of SharePoint 2010 with help from this practical guide Set up a SharePoint site Add documents use the SharePoint content approval workflow and work with document versioning features Collaborate with others during discussion boards blogs wikis events surveys calendars and workspaces Use social tagging to create a folksonomy of keywords Create a taxonomy hierarchy using Enterprise Managed Metadata Build publishing sites My Sites and public facing websites Show data on pages using web parts Customize lists forms site themes and navigation Use SharePoint with client applications including Microsoft Office Backstage Outlook InfoPath SharePoint Designer and third party applications

*How to Do Everything Microsoft SharePoint 2013* Stephen Cawood,2013-03-26 Maximize Microsoft SharePoint 2013 Written by a former member of the SharePoint development team How to Do Everything Microsoft SharePoint 2013 shows you how to get the most out of the latest release of this dynamic business collaboration platform You ll learn to set up SharePoint sites and use document management wikis taxonomy blogs social features and more to organize manage and share content Real world examples help you accomplish tasks quickly and easily Basic information on SharePoint development and administration is also included in this practical guide Work with sites apps lists libraries and items Upload documents manage files with document libraries and use document versioning and content approval features Collaborate via discussion boards blogs wikis events surveys calendars and newsfeeds Use social tagging enable a folksonomy and use enterprise keywords Create a taxonomy hierarchy using enterprise managed metadata Build publishing sites personal sites and websites Display data on pages using web and app parts Customize apps lists forms and navigation Use SharePoint with client applications including Microsoft Office Outlook InfoPath SharePoint Designer and third party applications Learn the basics of SharePoint administration and development

**Microsoft SharePoint Portal Server 2001 Resource Kit** Microsoft,2001 [SharePoint 2010 Enterprise Architect's Guidebook](#) Brian Wilson,Reza

Alirezaei,Bill Baer,Martin Kearn,2012-03-06 Tips and techniques for becoming a successful SharePoint architect If you re eager to design and architect a successful deployment of SharePoint 2010 then this is the book for you Packed with real world experiences and solid processes this guidebook provides you with everything you need to perform for designing and architecting enterprise portal services Helpful examples examine the common design issues affecting SharePoint 2010 environments that can cause deployments to fail so you can learn what to avoid Plus key development and deployment issues are covered from an architecture perspective and backup and disaster recovery planning are described at length Details the skills and attributes necessary in order to design and architect successful SharePoint 2010 deployments Provides real world scenarios and helpful examples of various types of enterprise portal services Discusses corporate Intranet service enterprise content management team collaboration services enterprise search service and more Addresses marketing your SharePoint 2010 solution to users to ensure they are aware of the services you provide With SharePoint 2010 Enterprise Architect s Guidebook you ll quickly discover the requirements for designing a successful SharePoint 2010 deployment **Office 365 User Guide** Nikkia Carter,2019-04-30 Work with the powerful subscription software Office 365 to increase your organization s efficiency by managing file sharing email exchange and much more Key FeaturesBecome well versed with Office 365 and leverage its capabilities for your businessSpeed up your workflow and effectively collaborate using Office Web AppsLearn to set audio and web conferences and seamlessly access your workspaceBook Description Microsoft Office 365 combines the popular Office suite with next generation cloud computing capabilities With this user guide you ll be able to implement its software features for effective business communication and collaboration This book begins by providing you with a quick introduction to the user interface UI and the most commonly used features of Office 365 After covering the core aspects of this suite you ll learn how to perform various email functions via Exchange Next you will learn how to communicate using Skype for Business and Microsoft Teams To boost your productivity this book will help you learn everything from using instant messaging to conducting audio and web conferences and even accessing business information from any location In the final chapters you will learn to work in a systematic style using file management and collaboration with OneDrive for Business using SharePoint By the end of this book you ll be equipped with the knowledge you need to take full advantage of Office 365 and level up your organization s productivity What you will learnUnderstand the UI of Office 365Perform a variety of email functions through ExchangeCommunicate using Skype for Business and Microsoft TeamsExplore file management using OneDrive for BusinessCollaborate using SharePointUnderstand how to leverage Office 365 in your daily tasksWho this book is for If you are an IT professional who wants to upgrade your traditional Office suite this book is for you Users looking to learn configure manage and maintain an Office 365 environment in their organization will also find this book useful Some understanding of Microsoft Office Suite and cloud computing basics will be beneficial **Forthcoming Books** Rose Army,2002 Microsoft SharePoint Server 2010 Bible Steven Mann,2010-09-17 A must have resource on the new features of

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*The Administrator's Guide to SharePoint Portal Server 2001* Bill English, 2003 This is the most thorough guide available to SharePoint's Portal Server the newest of Microsoft's Enterprise Servers *Software Process Improvement and Management: Approaches and Tools for Practical Development* Fauzi, Shukor Sanim Mohd, Nasir, Mohd Hairul Nizam Md, Ramli, Nuraminah, Sahibuddin, Shamsul, 2011-11-30 Over the past decade there has been an increase in attention and focus on the discipline of software engineering Software engineering tools and techniques have been developed to gain more predictable quality improvement results Process standards such as Capability Maturity Model Integration CMMI ISO 9000 Software Process Improvement and Capability determination SPICE Agile Methodologies and others have been proposed to assist organizations to achieve more predictable results by incorporating these proven standards and procedures into their software process Software Process Improvement and Management Approaches and Tools for Practical Development offers the latest research and case studies on software engineering and development The production of new process standards assist organizations and software engineers in adding a measure of predictability to the software process Companies can gain a decisive competitive advantage by applying these new and theoretical methodologies in real world scenarios Researchers scholars practitioners students and anyone interested in the field of software development and design should access this book as a major compendium of the latest research in the field [Beginning SharePoint 2010 Administration](#) Göran Husman, Christian Ståhl, 2010-06-08 Complete coverage on the latest advances in SharePoint 2010 administration SharePoint 2010 comprises an abundance of new features and this book shows you how to take advantage of all SharePoint 2010's many improvements Written by a four time SharePoint MVP Beginning SharePoint 2010 Administration begins with a comparison of SharePoint 2010 compared to the previous version and then examines the differences between SharePoint Foundation SPF and SharePoint Server SPS This book is written for several audiences One audience is consultants and IT professionals who need to understand how to plan implement and configure SharePoint Another audience is administrators

and the support team that must know how to manage SharePoint both the more advanced administration of service applications and site collections as well as managing sites and workspaces A third audience is the reader who wants to understand how SharePoint works and what to expect from it this is typically IT managers and project leaders This book assumes no previous knowledge of SharePoint but if you do have experience with SharePoint you will learn how SharePoint 2010 differs from previous releases If you intend to read and try all the exercises in this book you will need some basic understanding of network applications such as Windows Servers Microsoft SQL Server Active Directory DNS and IIS as well as experience with Microsoft Office If you don't intend to install SharePoint yourself then it is not necessary to have that network understanding

**What This Book Covers** This book consists of 10 chapters and 4 appendixes If you want to learn how to install and configure SharePoint Foundation you should start reading Appendixes A and B If you will install SharePoint Server 2010 you should still quickly read Appendixes A and B since they cover the basic functionality also valid for SharePoint Server then you should continue reading carefully Appendixes C and D All these appendixes are very technical and detailed but you need to understand all this in order to install a SharePoint 2010 environment that follows Microsoft's Best Practice to match the requirements of your organization If you don't plan to install SharePoint yourself then you can start reading Chapter 1 and all the other chapters If some of them are less interesting to you you should still read them quickly to get an understanding of what they cover Later you might need that information and then it will be valuable to know where to find it

The main part of this book is divided into 10 chapters Some of these chapters focus more on SharePoint Foundation SPF some on SharePoint Server SPS

**Chapter 1 Introduction to Microsoft SharePoint 2010** This chapter gives you an overview of SharePoint and most of its important features If you want to understand what SharePoint 2010 can do for you then read this chapter

**Chapter 2 Building SPF Sites** This chapter focuses on the fundamental features of SharePoint 2010 if you plan to build an SPF based solution read this If you plan to build an SPS solution this chapter covers the basic functionality you also need to know

**Chapter 3 Office Integration** This chapter describes how SharePoint 2010 integrates with MS Office If you are interested in document management features in SharePoint then you should read this chapter

**Chapter 4 Content Management in SharePoint 2010** This chapter focus on managing content especially web content management using wiki pages but also social computing features integration with offline solutions like MS Outlook and SharePoint Workspace and managing multilanguage sites

**Chapter 5 Managing My Sites** This chapter focus on features only available in SPS not SPF It describes how to manage and take advantage of the user's personal My Site both for personal use and for collaboration and information sharing

**Chapter 6 SharePoint Administration** This chapter is a deep dive into many important features in SharePoint such as permissions templates search and indexing and how to manage SharePoint 2010 with PowerShell and STSADM Readers only interested in SPF should read the parts that covers SPF features while the SPS administrator and IT pro should read the complete chapter

**Chapter 7 Building Intranets and Internet Portals** This chapter

focuses on features related to intranets and public facing Internet sites It explains what features will be of interest and how to use them You will get a number of tips in this chapter such as how to display Twitter content on a SharePoint site Chapter 8 Customizing SharePoint 2010 This chapter explains how to customize both SPF and SPS sites You will learn how to use SharePoint Designer 2010 as well as how to customize web parts including Silverlight based media web parts Chapter 9 Using SharePoint Designer 2010 This chapter focus on what you can do with the free tool SharePoint Designer 2010 If you need to know how to configure and design web pages in SharePoint this chapter is for you Chapter 10 Backup and Restore This chapter describes how to backup and then restore documents lists sites site collections and complete SharePoint farms using SharePoint Central Administration PowerShell and STSADM If you are a SharePoint administrator you should read this chapter Appendix A Installing SharePoint Foundation 2010 This appendix describes how to plan and implement SharePoint Foundation 2010 It also covers how to upgrade from WSS 3 0 Appendix B Configuring SharePoint Foundation 2010 This appendix describes how to configure and manage a newly installed SPF environment It covers many important and general concepts in SharePoint that are also valid for SPS so both SPF and SPS administrators and IT professionals should read this appendix Appendix C Installing SharePoint Server 2010 This appendix describes how to plan and implement SharePoint Server 2010 including how to upgrade and migrate from MOSS 2007 Appendix D Configuring SharePoint Server 2010 This appendix describes how to configure and manage a newly created SPS 2010 environment Before you read this appendix you should read Appendix B

### **Software Design and Development: Concepts, Methodologies, Tools, and Applications**

Management Association, Information Resources,2013-07-31 Innovative tools and techniques for the development and design of software systems are essential to the problem solving and planning of software solutions Software Design and Development Concepts Methodologies Tools and Applications brings together the best practices of theory and implementation in the development of software systems This reference source is essential for researchers engineers practitioners and scholars seeking the latest knowledge on the techniques applications and methodologies for the design and development of software systems *Microsoft Exchange 2000, Conferencing Server, and SharePoint Portal Server 2001* Rand Morimoto,Joe Pennetta,Chris Doyle,2001 The authors deliver vital information ensuring interoperability between messaging components for enterprise networks Built from real world implementations and best practices this book covers preparing planning prototype testing and implementation of the three products for small medium and large organizations

*Virtual-Office Tools for a High-Margin Practice* David J. Drucker,Joel P. Bruckenstein,2010-05-21 Tired of spending more time with filing cabinets than with clients Is overhead eating up margins Now two leading financial planners and columnists deliver the help advisers have been begging for Virtual Office Tools for a High Margin Practice is a nontechnical trove of technology clever workarounds and procedural efficiencies tailored to help financial advisers move toward a paperless office while still complying with SEC record keeping requirements The authors show planners how to reduce the amount of

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The British National Bibliography Arthur James Wells,2002      **Mass Customization: Concepts - Tools - Realization** Thorsten Blecker,2005      **WebDav** Lisa Dusseault,2004 WebDAV Next Generation Collaborative Web Authoring is the complete guide to Web based Distributed Authoring and Versioning WebDAV the IETF standard for Web authoring and wide area collaboration Experienced implementer Lisa Dusseault covers WebDAV from bits on the wire up to custom application implementation demonstrating with extensive examples and traces from real clients and servers Coverage includes practical rules for building WebDAV document management systems step by step Internet Explorer compatible sample applications and the latest WebDAV tools For application designers software engineers and information managers

Microsoft SharePoint Scot P. Hillier,2004-02-25 Provides guidance to readers who want to design and deploy business solutions based on Microsoft SharePoint technologies In this book Hillier will define the business case and scenarios for Microsoft SharePoint technologies Hillier will also review the installation configuration and administration of business solutions based on Microsoft SharePoint technologies as well as provide programming instruction guidance and examples for custom Web parts and solutions built on Microsoft SharePoint technologies The chapter structure and coverage is targeted at getting started quickly with the products and technologies and the book also provides hands on exercises for each chapter Includes SharePoint applications that will be developed for the latest OS Windows 2003      *Software and CD-ROM Reviews on File* ,2001      American Book Publishing Record ,2002

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