

Use active voice

Active voice makes it clear who is doing what. It **eliminates ambiguity** about responsibilities. **Passive voice obscures** who is responsible for what.

X Passive Voice	✓ Active Voice
The document about delighting customers was written by the company.	Zappos wrote the document about delighting customers.
The video was streamed on Twitch.	Zhang streamed the video on Twitch.
The Climate Pledge was signed.	105 companies have signed the Climate Pledge.

BONUS: Use the Zombie test: If you can add "...by Zombies" at the end of a sentence, rephrase it to use **active voice**.



Super Active Writing

Lei Shi



Super Active Writing:

Discover tales of courage and bravery in is empowering ebook, Unleash Courage in **Super Active Writing** . In a downloadable PDF format (PDF Size: *), this collection inspires and motivates. Download now to witness the indomitable spirit of those who dared to be brave.

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