

## SUPERCHARGING YOUR DOCUMENTATION



3

# TECHNICAL WRITING

By Adrienne Bellehumeur  
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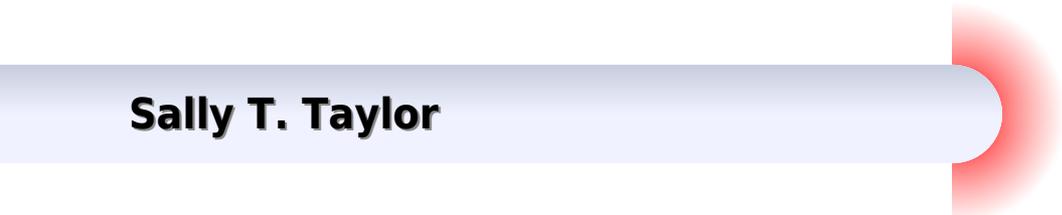


This booklet covers Step 3 Technical Writing of the six-step documentation process (Step 1 – Capturing, Step 2 – Structuring, Step 3 – Presenting, Step 4 – Visual Documentation, Step 5 – Documentation for Effective Meetings, Step 6 – Storing & Maintaining Information). This booklet provides some basic tips, techniques, approaches and exercises for understanding and practicing how to capture information effectively.

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**Sally T. Taylor**



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**Engineering 190** Ronald K. Messer,1995 Technical Writing Sharon J. Gerson,Steven M. Gerson,2003 For courses in Technical Writing Business Communication and Professional Writing This text guides students through the entire writing process prewriting writing and rewriting developing an easy to use step by step technique for writing the types of documents they will encounter on the job The authors student friendly style engages students in the writing process and encourages hands on application as well as discussions about ethics audience identification electronic communication and the role of technical writing in the workplace

**Technical Writing, Simplified** Nell Johnson,Mary Sylwester,2017-03-10 This book focuses on the essentials It offers easily understood models over 40 sample documents and clear instruction with a straightforward structure that makes it easy for the student to work through the book adding knowledge while practicing different forms and skills This textbook consistently receives positive reviews from community college and lower level university students I loved how the text was set up the chapters were easy to read through and understand this is the first writing class that I ve enjoyed reading the textbook It s concise and informative without having my eyes glaze over every 5 minutes The authors two community college writing instructors have created a very readable textbook that is both inexpensive and practical

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