

# TOP TOOLS FOR REMOTE WORKERS

## Project Management Tools



### ClickUp

Organize projects, filter tasks, and create visual outlines.



### Trello

Real-time chat, activity feed, and brainstorming tools.



### Wrike

Custom item types, resource planning, and cross-tagging.

## Time Tracking



### Toggl

Offline tracking and one-click timers for productivity.



### RescueTime

Automatic time tracking and productivity analytics.



### Harvest

Time tracking with invoicing and expense management features.

## Screen Recording



### Movavi

Record screen activity and video recording with instant sharing capabilities.



### Loom

Easy-to-use screen and video recording with instant sharing capabilities.



### OBS Studio

Free and open-source software for video recording and live streaming.

## AI Decision-Making Tools



### Consulting

Provides SWOT, PESTLE, and user persona reports.



### Findly AI

Data analytics-based decision-making support.



### ChartAI

Diagramming tool for process-based decisions.

## Advanced Productivity Tools



### IBM Watson

AI-powered analytics and process automation.



### Salesforce

Predictive analytics and smart recommendations.



### Hootsuite

Social media analytics for brand tracking.

## AI Automation Tools



### Leap

Automates content creation with AI models.



### Numerous.ai

Automates SEO posts and product categorization.



### Rewind AI

Facilitates easy information retrieval and Q&A.

## Collaboration and Communication



### ProofHub

Customizable templates and client portal for team collaboration.



### Miro

Visual platform for team collaboration with security features.



### Slack

Real-time messaging, file sharing, and integration with other tools.



# Automation Remote Work Toolkit

**Jicheng Xie**



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