

# TIME BLOCKING PLANNER

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The image shows an open, spiral-bound time blocking planner template. The planner is laid flat, showing two pages. Each page has a header section titled "Time Blocking" followed by a date field. The main body of each page is divided into four vertical columns. The first three columns are labeled "Block" and are intended for scheduling activities. The fourth column is labeled "Notes" and is further divided into three sections: "Priority 1 Activities", "Priority 2 Activities", and "Priority 3 Activities". The planner is set against a light purple background.

# Toolkit Time Blocking Planner

**Institute of Transportation Engineers**

A red circular graphic with a gradient, appearing as a partial circle on the right side of the slide, overlapping the light blue bar.

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