



Tools and Resources for  
Specification Writers



# Specification Writers Handbook

**Richard Shelton Kirby**



## **Specification Writers Handbook:**

**Spec Writers' Handbook** John A. Weyl, 1989      **The Specification Writer's Handbook** H. Leslie Simmons, 1985-03-07 Covers the basic steps involved in preparing construction specifications Shows practitioners how to set up specifications writing departments within an architecture or engineering office and how to handle the day to day problems associated with writing specifications Describes necessary office equipment emphasizing computers and word processors

*The Specifications Writer's Book of Checklists and Forms* H. Leslie Simmons, 1986-01-17 This practical volume provides forms and specification checklists developed by professional organizations such as the American Institute of Architects Ready to use and reproduce these forms are suitable for a wide variety of uses Includes checklists for determining information about a project before signing an agreement for services conveying coordination decisions to consultants and obtaining the data necessary to write both preliminary specifications and the Project Manual The perfect companion volume to *The Specification Writer's Handbook*

**Construction Specifications Writing** Mark Kalin, Robert S. Weygant, Harold J. Rosen, John R. Regener, 2011-09-13 Updated edition of the comprehensive rulebook to the specifier's craft With this latest update *Construction Specifications Writing Sixth Edition* continues to claim distinction as the foremost text on construction specifications This mainstay in the field offers comprehensive practical and professional guidance to understanding the purposes and processes for preparation of construction specifications This new edition uses real world document examples that reflect current writing practices shaped by the well established principles and requirements of major professional associations including the American Institute of Architects AIA the Engineers Joint Contract Documents Committee EJCDC and the Construction Specifications Institute CSI Also included are guidelines for correct terminology product selection organization of specifications according to recognized CSI formats and practical techniques for document production Fully revised throughout this Sixth Edition includes Updates to MasterFormat 2004 as well as SectionFormat PageFormat 2007 and Unifomat End of chapter questions and specification writing exercises Samples of the newly updated construction documents from the AIA New chapter on sustainable design and specifications for LEED projects Updated information on the role of specifications in Building Information Modeling BIM

*The Elements of Specification Writing* Richard Shelton Kirby, 1927

**Construction Specifications Writing** Harold J. Rosen, John R. Regener, Morton Dan Morris, 2005 Publisher Description

*Construction Specifications Portable Handbook* Fred A. Stitt, 1999 CONTENIDO Common problems with specifications How to create set of specifications How to create office master specifications Instructions for using the CSI format Specification section checklist long form Project manager and specifications Writer considerations and decisions Specifications development Don't be taken in by bad substitutions during bidding

**Architectural Hardware Specifications Handbook** Adon H. Brownell, 1971 The opening chapters discuss in detail six systems for writing the Hardware Specification and the basis for choosing the one most appropriate In each case the specification is complete

competitive reasonably restrictive protective for the architect and brief Then follow chapters cataloging in detail the various hardware items hinges latches locks door closing devices door stops window hardware push bars pull bars thresholds and many others Book jacket

**Specification Writer's Guide** Lori Quayle,1996 This guide was written to fulfill a need for understanding Government specifications what they are how they fit into Government procurement what forms they should take and what happens when they fail to perform their function This book is not a Manual or a Handbook both of which have the power of law behind them This book is intended as a guide for both experienced and new specification writers designers who need a ready reference It is a collection of material helpful in understanding and writing specifications within the Bureau of Land Management BLM page 1

Carpenter Peter James McGuire, Frank Duffy, 1925 **Handbook of Technical Writing Practices** Stello Jordan, Joseph M. Kleinman, H. Lee Shimberg, Society for Technical Communication, 1971

**New Pencil Points** Eugene Clute, Russell Fenimore Whitehead, Kenneth Reid, Elizabeth L. Cleaver, 1920

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Computerworld, 1982-10-11 For more than 40 years Computerworld has been the leading source of technology news and information for IT influencers worldwide Computerworld's award winning Web site Computerworld.com twice monthly publication focused conference series and custom research form the hub of the world's largest global IT media network

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