



Company Email Address

Company Website

Company Number

Company Social Media

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## Remote Work Ergonomics Checklist

Please check the corresponding box once you have completed a task.

| Items              | Considerations  | Check                    |
|--------------------|---|--------------------------|
| Computer/Laptop    | Adjust the monitor to eye level to reduce neck strain and eye discomfort.   | <input type="checkbox"/> |
|                    | Set the brightness and contrast levels of your monitor to minimize eye strain, especially during prolonged use.                   | <input type="checkbox"/> |
|                    | Opt for clear and legible fonts with an appropriate text size to enhance readability and reduce eye fatigue.                      | <input type="checkbox"/> |
| Keyboard and Mouse | Look for features such as a split design, adjustable tilt, and cushioned palm rests to support a natural hand position and reduce | <input type="checkbox"/> |

# Automation Remote Work Checklist

**Lei Shi**



**Automation Remote Work Checklist:**

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