

## TIME AND MATERIALS CONTRACT

This Time and Materials Contract ("Agreement") dated on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the "Effective Date" is entered into between \_\_\_\_\_ ("Service Provider") located at \_\_\_\_\_ and \_\_\_\_\_ ("Client") located at \_\_\_\_\_ for the purpose of setting forth the exclusive terms and conditions by which the Client desires to acquire construction services from the Service Provider.

In consideration of the mutual obligations specified in this Contract, the parties, intending to be legally bound hereby, agree to the following:

**Scope of Services:** The Client retains the above Service Provider, and the Service Provider agrees to perform for the Client, certain construction services set forth in **Exhibit A** to this Agreement (the "Services" or the "Project"). Any Services outside of the scope as defined in **Exhibit A** to this Agreement will require a new Agreement for other services, including separate promotional or email marketing campaigns agreed to by the Parties. The Parties may also set an optional schedule for Service Project activities as set forth in **Exhibit B** to this Agreement.

The Service Provider shall perform the services as defined in **Exhibit A** at the following location(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Project shall include the following elements and restrictions as defined below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Estimates:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Consideration / Compensation:** In exchange for the full, prompt, and satisfactory performance of all Services to be rendered to the Client (as determined by the Client), the Client shall compensate the Service Provider as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Service Provider will invoice the Client on the \_\_\_\_\_ day of each month. The invoice will include any and all services performed under this Agreement as well as any pre-approved expenses.

Payment will be due within \_\_\_\_\_ days of the invoice date. A late charge of \$ \_\_\_\_\_ per month will be added for any invoice not paid on time.

# Time and Materials Contract

"Building Trust. One Hour at a Time:  
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# Time And Materials

**Rachel Sandford**



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