

# What Is Hybrid Work? A Guide to Modern Work Models



# Hybrid Work Guide

**Linda Tapp**



## Hybrid Work Guide:

**The Everything Guide to Remote Work** Jill Duffy, 2022-02-08 Discover the secret to being productive and successful no matter where you are with this essential guide to remote work During COVID 19 working from home became the new normal Now both employers and employees find that the remote work they were forced to adjust to may be well better financially sustainably and even in terms of overall morale and productivity But working from home is not without its challenges It can be difficult to eliminate distractions strike a solid work life balance and maintain social connections that are crucial in the workplace Whether you re trying to find and land a job from the comfort of your home learning to manage a virtual team or dream of living a digital nomad lifestyle The Everything Guide to Remote Work has everything you need to be successful You ll learn to optimize your own workplace culture whether it s in your home office or a constantly changing backdrop So whether your company continues to work remotely full time or you only have to go to the office a few days a week you ll be armed with all the tools you ll need to make the most out of this new lifestyle [The Emerald Handbook on International Higher Education](#) Jon McNaughtan, Alexander W. Wiseman, 2025-11-20 The Emerald Handbook on International Higher Education is a comprehensive and structured exploration of the challenges and opportunities arising from the digital age s impact on workforce and leadership in higher education institutions *Research Handbook on Psychosocial Conditions at Work* Caroline Biron, Julie Dextras-Gauthier, Cary Cooper, 2025-12-16 This timely Research Handbook explores the emerging psychosocial risks that threaten mental health and productivity in the workplace Leading experts examine how the world of work is evolving at an unprecedented pace and assess whether existing organizational intervention strategies are still effective at responding to new challenges [Armstrong's Handbook of Human Resource Management Practice](#) Michael Armstrong, Stephen Taylor, 2023-01-03 Armstrong s Handbook of Human Resource Management Practice is the definitive resource for HRM students and professionals helping readers understand and implement HR to align with business needs This book provides detailed coverage of all areas essential to the HR function such as employment law employee relations learning and development performance management and reward management It also covers the HR skills needed to ensure professional success including leadership managing conflict interviewing and using statistics It is illustrated throughout in full colour and has a range of pedagogical features to consolidate learning such as source review boxes key learning points and case studies from international organizations such as IBM HSBC and Johnson and Johnson This fully updated 16th edition includes new chapters on managing remote workers and developments in digital human resource management practices There are also updates to reflect the changes throughout the HR function such as performance leadership smart reward and employee wellbeing Armstrong s Handbook of Human Resource Management Practice is suited to both professionals and students of undergraduate and postgraduate degrees It is also aligned with the Chartered Institute of Personnel and Development CIPD profession map so can be used by those studying the Associate Level 5 and Advanced

Level 7 qualifications Online supporting resources include comprehensive handbooks for lecturers and students lecture slides all figures and tables toolkits and a literature review glossary and bibliography

**The Wiley Guide to Strategies, Ideas, and Applications for Implementing a Total Worker Health Program** Linda Tapp, 2024-11-26 Addresses safety and health hazards through a holistic organization wide approach to worker wellbeing The Wiley Guide to Strategies Ideas and Applications for Implementing a Total Worker Health Program presents specific information and guidance for Total Worker Health TWH applications in a variety of industries as well as specific aspects of TWH This book covers how existing safety and health activities can support and be integrated into TWH programs exploring specific topics such as how TWH initiatives can benefit the construction industry ways to borrow from successful safety committee operations and the use of technology The innovative ideas and techniques from diverse fields and from existing safety and health programs help readers maximize efforts and increase the chance of long term success Case studies are included throughout to elucidate key concepts and aid in reader comprehension Written by safety health and wellness practitioners with real world experience this resource includes Organizational approaches for implementing key prevention programs to solve problems across diverse worker populations Guidance for improving the organization and design of work environments including innovative strategies for promoting worker wellbeing Evidence of program effectiveness for addressing work conditions that impact mental health fatigue and sleep and work life conflict Perspective of traditional safety and health professionals emphasizing practical advice for practitioners throughout all chapters and connecting the narrative as a whole The Wiley Guide is an essential resource for safety health and industrial hygiene practitioners in industry public services government insurance and consulting as well as others with safety and health responsibilities such as occupational medicine professionals

**The Ultimate Guide to Self & Team Management** Sanket Sunil Shirodkar, Dr Vinod Gupta, 2025-08-29 In today s fast paced world mastering self management and team leadership is key to success This book integrates proven strategies and techniques to serve as a comprehensive guide to achieving peak productivity personal growth and effective team management The book s first section is Mastering Self Management Strategies offering 166 practical techniques to enhance personal efficiency discipline and focus It covers essential topics such as goal setting using the SMART framework time management through the Pomodoro technique habit formation with habit stacking stress reduction via mindfulness and meditation and decision making techniques like the Eisenhower Matrix Readers will also discover how to overcome procrastination eliminate distractions and optimize their energy levels for sustained productivity The second section Team Management Strategies comprises 167 actionable methods to build high performing teams foster collaboration and cultivate leadership skills It emphasizes trust building effective communication emotional intelligence conflict resolution and knowledge sharing practices The book also introduces techniques for creating a feedback driven culture improving team adaptability leveraging technology for efficiency and ensuring work life balance within teams Readers will gain insights into leadership styles mentorship

approaches and the art of delegation to create an empowering and productive work environment Whether you re an aspiring leader a manager or an individual seeking self improvement this book provides a structured roadmap to achieving personal mastery and team excellence By applying these strategies readers can transform their habits optimize their performance and confidently lead Packed with practical tips psychological insights and real world applications this book is a must read for anyone looking to unlock their full potential and drive success in both personal and professional life

**A Guide to Supporting Hybrid Teams** Chris Coladonato,2014-10-30 Are hybrid teams really that different from office based or entirely virtual teams Yes to a certain degree As organizations embrace flexible work more people leaders will lead hybrid teams and they need the skills and knowledge to do so In this issue of TD at Work Chris Coladonato explains ways talent development professionals can support and equip people managers with the tools and guidance to support their teams She also details The unique qualities of hybrid teams and associated challenges Three critical areas of focus for managers leading hybrid teams Strategies and tips for supporting people leaders Tools Resources in this issue are a team connection agreement guide hybrid leadership in action guide and communication and collaboration inclusion worksheet

[Making Hybrid Working Work](#) Gary Cookson,2025-01-03 Hybrid work is here to stay but we haven t got it right yet To be truly effective hybrid working must form part of the overall business strategy and work organizational structures and teams must be designed with hybrid in mind Making Hybrid Working Work is a practical book for senior business practitioners and people professionals wanting to ensure that hybrid working works for their people and their business With guidance on leading managing and developing hybrid workers this book will help you embed hybrid working into your organization design This book explores what hybrid means for your office real estate how to choose the right technology for hybrid working and how to ensure you re only investing in automating the correct things It discusses how to use data to take an evidence based approach to solving problems in a hybrid organization and how you can support learning for hybrid workers build a learning culture and prioritize performance not location With coverage of managing the hybrid employee experience with a focus on company culture this book also includes the latest research interviews with those who have experienced the benefits and challenges of this way of working and real world examples from companies including Centrica what3words Crown Prosecution Service and EMIS Health Discover how to be deliberate about hybrid ways of working and not leave success to chance with this essential guide

[Work From Anywhere](#) Alison Hill,Darren Hill,2021-03-30 Bring out the best in your hybrid team with this invaluable resource Work from Anywhere delivers practical strategies and actionable guidance on how to develop a high performing team and business in a remote and distributed environment Accomplished authors behavioural experts and fast growth business leaders Alison and Darren Hill show you how to craft business and culture strategies to bring out the best in your hybrid and remote team members by focusing on both performance and people You ll learn how to Understand the unique psychology methodology and technology that makes hybrid teams excel Develop strategies for embedding high

performance across your team no matter where they re located Create rhythms and rituals to keep your team highly motivated and on task and avoid disengagement The ability to work from anywhere is no longer just a HR conversation it is an Executive conversation Perfect for business leaders working with hybrid teams Work from Anywhere is also ideal for organizational development executives cultural transition leaders business leaders and entrepreneurs who are responsible for ensuring that employees consistently perform at their best regardless of location Federal Personnel Guide ,2009

**An Employer's Guide to Health & Safety Management** Peter Arscott,Michael Armstrong,1976 Garden Guide John Harrison Dick,1918 *An Introductory Guide to EC Competition Law and Practice* Valentine Korah,1994 *Country Guide and Nor'west Farmer* ,1927 **The Guide for the Perplexed** Moses Maimonides,1910 **Garden Guide, the Amateur Gardener's Handbook** John Harrison Dick,1917 *Proteus* ,2003 **The Michigan Technic** ,1950 **The Guide of the perplexed of Maimonides, tr. and annotated by M. Friedländer** Moses Maimonides,1904 **The Complete Idiot's Guide to the Perfect Resume** Susan Ireland,2006 An updated and revised edition of one of Alpha Books top career guides helps readers put together an attention grabbing resume that will help land them their dream jobs The book includes dozens of sample resume styles an action plan for a successful job search and professional advice on creating cover letters finessing the toughest interview and writing thank you and follow up letters More concise step by step information for creating a resume for a variety of commonly faced situations including career change employment gaps age discrimination and layoffs An increased emphasis on the combination resume the chronological format with skill headings within each job title section which has become one of the most widely accepted formats by employers Arms job seekers with a clear understanding of the principles of creating a great resume allowing them to adapt and apply those principles to their own personal situation no matter how difficult that situation may be

## Unveiling the Magic of Words: A Review of "**Hybrid Work Guide**"

In a global defined by information and interconnectivity, the enchanting power of words has acquired unparalleled significance. Their ability to kindle emotions, provoke contemplation, and ignite transformative change is truly awe-inspiring. Enter the realm of "**Hybrid Work Guide**," a mesmerizing literary masterpiece penned by way of a distinguished author, guiding readers on a profound journey to unravel the secrets and potential hidden within every word. In this critique, we shall delve in to the book is central themes, examine its distinctive writing style, and assess its profound impact on the souls of its readers.

<https://thebrandexperience.com/book/virtual-library/fetch.php/Special%20Physical%20Education.pdf>

### **Table of Contents Hybrid Work Guide**

1. Understanding the eBook Hybrid Work Guide
  - The Rise of Digital Reading Hybrid Work Guide
  - Advantages of eBooks Over Traditional Books
2. Identifying Hybrid Work Guide
  - Exploring Different Genres
  - Considering Fiction vs. Non-Fiction
  - Determining Your Reading Goals
3. Choosing the Right eBook Platform
  - Popular eBook Platforms
  - Features to Look for in an Hybrid Work Guide
  - User-Friendly Interface
4. Exploring eBook Recommendations from Hybrid Work Guide
  - Personalized Recommendations
  - Hybrid Work Guide User Reviews and Ratings
  - Hybrid Work Guide and Bestseller Lists

5. Accessing Hybrid Work Guide Free and Paid eBooks
  - Hybrid Work Guide Public Domain eBooks
  - Hybrid Work Guide eBook Subscription Services
  - Hybrid Work Guide Budget-Friendly Options
6. Navigating Hybrid Work Guide eBook Formats
  - ePub, PDF, MOBI, and More
  - Hybrid Work Guide Compatibility with Devices
  - Hybrid Work Guide Enhanced eBook Features
7. Enhancing Your Reading Experience
  - Adjustable Fonts and Text Sizes of Hybrid Work Guide
  - Highlighting and Note-Taking Hybrid Work Guide
  - Interactive Elements Hybrid Work Guide
8. Staying Engaged with Hybrid Work Guide
  - Joining Online Reading Communities
  - Participating in Virtual Book Clubs
  - Following Authors and Publishers Hybrid Work Guide
9. Balancing eBooks and Physical Books Hybrid Work Guide
  - Benefits of a Digital Library
  - Creating a Diverse Reading Collection Hybrid Work Guide
10. Overcoming Reading Challenges
  - Dealing with Digital Eye Strain
  - Minimizing Distractions
  - Managing Screen Time
11. Cultivating a Reading Routine Hybrid Work Guide
  - Setting Reading Goals Hybrid Work Guide
  - Carving Out Dedicated Reading Time
12. Sourcing Reliable Information of Hybrid Work Guide
  - Fact-Checking eBook Content of Hybrid Work Guide
  - Distinguishing Credible Sources
13. Promoting Lifelong Learning

- Utilizing eBooks for Skill Development
  - Exploring Educational eBooks
14. Embracing eBook Trends
- Integration of Multimedia Elements
  - Interactive and Gamified eBooks

### **Hybrid Work Guide Introduction**

Free PDF Books and Manuals for Download: Unlocking Knowledge at Your Fingertips In today's fast-paced digital age, obtaining valuable knowledge has become easier than ever. Thanks to the internet, a vast array of books and manuals are now available for free download in PDF format. Whether you are a student, professional, or simply an avid reader, this treasure trove of downloadable resources offers a wealth of information, conveniently accessible anytime, anywhere. The advent of online libraries and platforms dedicated to sharing knowledge has revolutionized the way we consume information. No longer confined to physical libraries or bookstores, readers can now access an extensive collection of digital books and manuals with just a few clicks. These resources, available in PDF, Microsoft Word, and PowerPoint formats, cater to a wide range of interests, including literature, technology, science, history, and much more. One notable platform where you can explore and download free Hybrid Work Guide PDF books and manuals is the internet's largest free library. Hosted online, this catalog compiles a vast assortment of documents, making it a veritable goldmine of knowledge. With its easy-to-use website interface and customizable PDF generator, this platform offers a user-friendly experience, allowing individuals to effortlessly navigate and access the information they seek. The availability of free PDF books and manuals on this platform demonstrates its commitment to democratizing education and empowering individuals with the tools needed to succeed in their chosen fields. It allows anyone, regardless of their background or financial limitations, to expand their horizons and gain insights from experts in various disciplines. One of the most significant advantages of downloading PDF books and manuals lies in their portability. Unlike physical copies, digital books can be stored and carried on a single device, such as a tablet or smartphone, saving valuable space and weight. This convenience makes it possible for readers to have their entire library at their fingertips, whether they are commuting, traveling, or simply enjoying a lazy afternoon at home. Additionally, digital files are easily searchable, enabling readers to locate specific information within seconds. With a few keystrokes, users can search for keywords, topics, or phrases, making research and finding relevant information a breeze. This efficiency saves time and effort, streamlining the learning process and allowing individuals to focus on extracting the information they need. Furthermore, the availability of free PDF books and manuals fosters a culture of continuous learning. By removing financial barriers, more people can access educational resources and pursue lifelong learning, contributing to personal

growth and professional development. This democratization of knowledge promotes intellectual curiosity and empowers individuals to become lifelong learners, promoting progress and innovation in various fields. It is worth noting that while accessing free Hybrid Work Guide PDF books and manuals is convenient and cost-effective, it is vital to respect copyright laws and intellectual property rights. Platforms offering free downloads often operate within legal boundaries, ensuring that the materials they provide are either in the public domain or authorized for distribution. By adhering to copyright laws, users can enjoy the benefits of free access to knowledge while supporting the authors and publishers who make these resources available. In conclusion, the availability of Hybrid Work Guide free PDF books and manuals for download has revolutionized the way we access and consume knowledge. With just a few clicks, individuals can explore a vast collection of resources across different disciplines, all free of charge. This accessibility empowers individuals to become lifelong learners, contributing to personal growth, professional development, and the advancement of society as a whole. So why not unlock a world of knowledge today? Start exploring the vast sea of free PDF books and manuals waiting to be discovered right at your fingertips.

### **FAQs About Hybrid Work Guide Books**

How do I know which eBook platform is the best for me? Finding the best eBook platform depends on your reading preferences and device compatibility. Research different platforms, read user reviews, and explore their features before making a choice. Are free eBooks of good quality? Yes, many reputable platforms offer high-quality free eBooks, including classics and public domain works. However, make sure to verify the source to ensure the eBook credibility. Can I read eBooks without an eReader? Absolutely! Most eBook platforms offer webbased readers or mobile apps that allow you to read eBooks on your computer, tablet, or smartphone. How do I avoid digital eye strain while reading eBooks? To prevent digital eye strain, take regular breaks, adjust the font size and background color, and ensure proper lighting while reading eBooks. What the advantage of interactive eBooks? Interactive eBooks incorporate multimedia elements, quizzes, and activities, enhancing the reader engagement and providing a more immersive learning experience. Hybrid Work Guide is one of the best book in our library for free trial. We provide copy of Hybrid Work Guide in digital format, so the resources that you find are reliable. There are also many Ebooks of related with Hybrid Work Guide. Where to download Hybrid Work Guide online for free? Are you looking for Hybrid Work Guide PDF? This is definitely going to save you time and cash in something you should think about. If you trying to find then search around for online. Without a doubt there are numerous these available and many of them have the freedom. However without doubt you receive whatever you purchase. An alternate way to get ideas is always to check another Hybrid Work Guide. This method for see exactly what may be included and adopt these ideas

to your book. This site will almost certainly help you save time and effort, money and stress. If you are looking for free books then you really should consider finding to assist you try this. Several of Hybrid Work Guide are for sale to free while some are payable. If you arent sure if the books you would like to download works with for usage along with your computer, it is possible to download free trials. The free guides make it easy for someone to free access online library for download books to your device. You can get free download on free trial for lots of books categories. Our library is the biggest of these that have literally hundreds of thousands of different products categories represented. You will also see that there are specific sites catered to different product types or categories, brands or niches related with Hybrid Work Guide. So depending on what exactly you are searching, you will be able to choose e books to suit your own need. Need to access completely for Campbell Biology Seventh Edition book? Access Ebook without any digging. And by having access to our ebook online or by storing it on your computer, you have convenient answers with Hybrid Work Guide To get started finding Hybrid Work Guide, you are right to find our website which has a comprehensive collection of books online. Our library is the biggest of these that have literally hundreds of thousands of different products represented. You will also see that there are specific sites catered to different categories or niches related with Hybrid Work Guide So depending on what exactly you are searching, you will be able to choose ebook to suit your own need. Thank you for reading Hybrid Work Guide. Maybe you have knowledge that, people have search numerous times for their favorite readings like this Hybrid Work Guide, but end up in harmful downloads. Rather than reading a good book with a cup of coffee in the afternoon, instead they juggled with some harmful bugs inside their laptop. Hybrid Work Guide is available in our book collection an online access to it is set as public so you can download it instantly. Our digital library spans in multiple locations, allowing you to get the most less latency time to download any of our books like this one. Merely said, Hybrid Work Guide is universally compatible with any devices to read.

### **Find Hybrid Work Guide :**

special physical education

**speaking of empire and resistance conversations with tariq ali**

speaking with a purpose

speech language and hearing normal processes and clinical disorders

spending money

*speed mathematics simplified*

**special women the experience of women**

**spending your way to the poorhouse**

*speedway elvis commemorative collection*

spells and bindings enchanted world series

**spenser and the table round**

**speaking the truth in love prophetic preaching to a broken world**

**speaker or miscellaneous pieces selected**

spectrum mathematics - gold level 1 - teachers edition

~~speaking of religion and politics the progressive church tackles hot topics~~

### **Hybrid Work Guide :**

ABYC Marine Electrical Certification Study Guide Non-member Price: \$175. This study guide is written for technician's use in earning a 5 year ABYC Marine Electrical Certification. Overview of this guide ... Certification Study Guides ABYC Marine Electrical Certification Study Guide. ABYC Member Price: \$85 ... ABYC Advanced Marine Electrical Certification Study Guide. ABYC MEMBER PRICE: \$85 ... ABYC Advanced Marine Electrical Certification Study Guide This study guide is written for technician's use in earning a 5 year ABYC Advanced Marine Electrical Certification. Overview of this guide includes: Advanced ... ABYC Marine Electrical Cert, should I get one? Mar 6, 2019 — I'm thinking that having an ABYC Marine Electrical certification ... \$100.00 Electrical Certification study guide □ <https://abycinc.org> ... Has anyone recently take an ABYC certification test? Jul 10, 2023 — ABYC tests are open study guides, and open notes ... I have taken (and passed) ABYC standards, marine electrical, marine corrosion, gas engine and ... Certification Study Guides ABYC Marine Corrosion Certification Study Guide. Sign in for your pricing! Price: \$175.00. View Product · ABYC Advanced Marine Electrical Certification Study ... ABYC Marine Electrical Certification Exam Review Study with Quizlet and memorize flashcards containing terms like Every 18 ... ABYC Marine Electrical Certification Exam Review. 3.9 (9 reviews). Flashcards ... ABYC Marine Standards Certification Study Guide This guide will highlight 59 of the ABYC Standards and Technical Information Reports. Overview of this guide includes: Hull and Piping. Electrical. Engines, ... ABYC Marine Electrical Certification Study Guide ABYC Marine Electrical Certification Study Guide Available at Mount Vernon Circulation Desk (Marine Maintenance Technology) ... ABYC Marine Systems Certification Study Guide Book overview. ABYC Study Guide for your diesel Certification. For Yacht and Boat Diesel Service professionals. Arturo Martini catalogo della mostra fatta a Treviso ex ... Publisher: Treviso, Neri Pozza - Canova 1967. Binding: Hardcover. Dust Jacket Condition: Dust Jacket Included. About the Seller. Libreria Gullà Arturo Martini: Books ARTURO MARTINI - Ex Tempio Di Santa Caterina, Treviso, Italy - 1967. Italian Edition | by Arturo; Giuseppe Mazzotti Martini. Paperback. ARTURO MARTINI - Ex ... ARTURO MARTINI - Ex Tempio Di Santa Caterina, Treviso ... ARTURO MARTINI - Ex Tempio Di Santa Caterina, Treviso, Italy - 1967 : Martini, Arturo; Giuseppe Mazzotti: Amazon.de: Bücher. Arturo Martini-EN - Modern Art 2018/11/28 - Estimate Nov 28, 2018 — Treviso, Arturo

Martini, Ex Tempio di Santa Caterina, 10 September - 12 November 1967, exh. cat. no. 169. Venice, Arturo Martini. Opere degli ... Arturo Martini, Arturo Martini "Deposizione "Pepori" 1933 ... "Arturo Martini" Ex Tempio di Santa Caterina, Treviso, September 10 - November 12 1967, n. 122 fig. 93 ill. in catalogue. G. Vianello, N. Stringa, C. Gian ... The young Arturo Martini The young Arturo Martini. Set off by the clear light of the cloister, around which open the rooms on the first floor, the works exhibited here showcase the ... Sold at Auction: Arturo Martini, ARTURO MARTINI Dec 21, 2022 — Arturo Martini, Ex Tempio di Santa Caterina, Treviso 1967, ill. cat ... The Artist's Resale Right has been in force in Italy since April 9th 2006 ... Arturo Martini. Catalogo della mostra. Treviso Catalogo di mostra, treviso, ex Tempio di Santa Caterina, 10 settembre - 12 novembre 1967. A cura di Giuseppe Mazzotti. Bibliografia. Catalogo delle opere. MARTINI, Arturo MARTINI, Arturo (Treviso, 1889 - Milano, 1947)Arturo Martini. ... Catalogo di mostra, treviso, ex Tempio di Santa Caterina, 10 settembre - 12 novembre 1967. Lippincott's Nursing Procedures Lippincott's Nursing Procedures, 6e, is start-to-finish guide to more than 400 nursing procedures from basic to advanced. This reference outlines every ... The Lippincott Manual of Nursing Practice (6th ed) This is a used book in good condition. Covering all basic areas of nursing, including medical-surgical, pediatric, maternity and psychiatric, this volume ... The Lippincott Manual of Nursing Practice, 6th Ed. The Lippincott Manual of Nursing Practice, 6th Ed. Stephenson, Carol A. EdD, RN, C, CRNH. Author Information. Texas Christian University Harris College of ... Lippincott Nursing Procedures - Wolters Kluwer Confidently provide best practices in patient care, with the newly updated Lippincott® Nursing Procedures, 9th Edition. More than 400 entries offer detailed ... Lippincott's nursing procedures Lippincott's Nursing Procedures, 6 edition, is start-to-finish guide to more than 400 nursing procedures from basic to advanced. Lippincott's Nursing Procedures (Edition 6) (Paperback) Lippincott's Nursing Procedures, 6e, is start-to-finish guide to more than 400 nursing procedures--from basic to advanced. This reference outlines every ... Lippincott's Nursing Procedures Lippincott's Nursing Procedures, 6e, is start-to-finish guide to more than 400 nursing procedures from basic to advanced. This reference outlines every ... Lippincott's nursing procedures. - University of California ... Lippincott's Nursing Procedures, 6 edition, is start-to-finish guide to more than 400 nursing procedures from basic to advanced. Lippincott Nursing Procedures Lippincott Nursing Procedures - Lippincott is available now for quick shipment to any U.S. location. This edition can easily be substituted for ISBN ... Lippincott's nursing procedures - NOBLE (All Libraries) Lippincott's nursing procedures ; ISBN: 1451146337 (pbk. : alk. paper) ; Edition: 6th ed. ; Bibliography, etc.: Includes bibliographical references and index.